

**MCAA JOHN GLENN SQUADRON  
MARINE AVIATION ACQUISITION AWARD  
NOMINATION FORM**

<b>Nominee:</b>			
Last Name	First Name	MI	Rank
Command / Program	Phone		
Title / Billet	E-mail		
Award (check one) <input type="checkbox"/> Test Pilot/NFO-of-the-Year <input type="checkbox"/> Acquisition Officer-of-the-Year <input type="checkbox"/> Acquisition SNCO-of-the-Year			
<b>Sponsor:</b>			
Last Name	First Name	MI	Rank
Command / Program	Phone		
Title / Billet	E-mail		

Submit a proposed citation and a comprehensive summary of action in accordance with instructions provided in the attached forms.

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Proposed Citation for (rank last name)

The proposed citation shall be submitted in Microsoft Word format using landscape orientation, 1 inch margins, 12 pitch Courier New font, standard sentence capitalization (i.e., not ALL CAPS), and shall not exceed 1250 characters (approximately 15 lines of text).

Delete this text and replace it with the proposed citation text.

Comprehensive Summary of Action for (rank last name)

The comprehensive summary of action shall be submitted in Microsoft Word format using portrait orientation, 1 inch margins, 12 pitch Courier New font, standard sentence capitalization (i.e., not ALL CAPS), and shall not exceed two (2) pages.

It should use subjective and quantifiable comments that exemplify the nominee's most significant contributions to, or professional achievements in the field of Marine aviation acquisition during the preceding calendar year.

It is suggested that the billet accomplishments in paragraph C of the nominee's fitness report or an award citation, if one exists, be used as a starting point.

Delete this text and replace it with the comprehensive summary of action text.